

## State of Idaho

# Legislative Services Office

# Individual Entity Audit Report

A communication to the Joint Finance-Appropriations Committee

# **IDAHO PUBLIC TELEVISION**

**FY 2008** 

Report OP52008

Date Issued: November 26, 2008

Serving Idaho's Citizen Legislature



#### Don H. Berg, Manager

### Idaho Legislative Services Office Legislative Audits Division

### **IDAHO PUBLIC TELEVISION**

### **SUMMARY**

#### PURPOSE OF AUDIT REPORT

We have audited the financial statements of Idaho Public Television (IdahoPTV) for fiscal year 2008, in accordance with auditing standards generally accepted in the United States of America. The purpose of our audit is to determine whether IdahoPTV's financial statements are materially accurate and reliable, and that it complied with laws and regulations affecting fiscal operations.

#### **CONCLUSION**

We conclude that IdahoPTV's financial statements are materially accurate and reliable, and fiscal operations materially comply with related laws and regulations. As a result, we issued an unqualified opinion on IdahoPTV's financial statements.

#### FINDINGS AND RECOMMENDATIONS

There is one finding and recommendation in this report.

1. Internal control weaknesses exist in the process for preparing the financial statements and note disclosures.

The complete finding is detailed on page 31. A copy of the entire report is available at http://www.legislature.idaho.gov/audit/auditsummaries.htm or by calling 208-334-4832.

#### PRIOR FINDINGS AND RECOMMENDATIONS

There were no findings and recommendations in the prior report.

#### AGENCY RESPONSE

IdahoPTV has reviewed the report and is in general agreement with its contents.

#### **OTHER ISSUES**

We discussed other issues which, if changed, would improve internal control, compliance, and efficiency.

This report is intended solely for the information and use of the State of Idaho, Idaho Public Television, and the State Board of Education and is not intended to be used by anyone other than these specified parties.

We appreciate the cooperation and assistance given to us by the general manager, Peter Morrill, and his staff.

#### ASSIGNED STAFF

Gene Sparks, CPA, Managing Auditor Kathleen Watkins, CPA, In-charge Auditor Shannon Thomas, Staff Auditor Kyle Wilmot, Staff Auditor

OP52008

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# Legislative Services Office Idaho State Legislature

Serving Idaho's Citizen Legislature

Jeff Youtz Director

November 21, 2008

Unqualified Opinion on Basic Financial Statements

#### Independent Auditor's Report

Peter Morrill, General Manager Idaho Public Television 1455 North Orchard Street Boise, ID 83720-0037 Milford Terrell, Chair Idaho State Board of Education 650 West State Street, Room 307 Boise, ID 83720

Dear Mr. Morrill and Mr. Terrell:

We have audited the accompanying financial statements of the governmental activities, the discretely presented component unit, and each major fund for Idaho Public Television (IdahoPTV) as of and for the year ended June 30, 2008, which collectively comprise IdahoPTV's basic financial statements as listed in the table of contents. These financial statements are the responsibility of IdahoPTV's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the discretely presented component unit, and each major fund of IdahoPTV as of June 30, 2008, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated November 21, 2008, on our consideration of IdahoPTV's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of

Mike Nugent, Manager Research & Legislation Cathy Holland-Smith, Manager Budget & Policy Analysis

Don H. Berg, Manager Legislative Audits Glenn Harris, Manager Information Technology an audit performed in accordance with *Government Auditing Standards* and should be considered when assessing the results of our audit.

The Management Discussion and Analysis on pages 3 through 8 and Budgetary Comparison Schedule and corresponding note on pages 22 and 23, are not required parts of the basic financial statements but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion thereon.

Our audit was conducted for the purpose of forming opinions on the financial statements as required by the Corporation for Public Broadcasting. The supplementary information is presented for the purposes of additional analysis and is not a required part of the basic financial statements. The supplemental information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on it.

Sincerely,

Don H. Berg, CGFM, Manager

Legislative Audits Division

## MANAGEMENT DISCUSSION AND ANALYSIS

The discussion and analysis of Idaho Public Television's (IdahoPTV) basic financial statements provides an overall review of financial activities for the fiscal year ended June 30, 2008. The analysis provides comparative information for the current fiscal year and the prior fiscal year. The financial statements are presented in accordance with Generally Accepted Accounting Principles (GAAP).

#### FINANCIAL HIGHLIGHTS

- IdahoPTV is partially funded by a General Fund appropriation of \$3,279,900, which includes \$1,524,000 one-time capital. The final appropriation also included the unspent balance of one-time funds from the Economic Recovery Fund in the amount of \$1,424,433, as match towards the total funding needed to help complete the Federal Communication Commission's mandated conversion to digital television. IdahoPTV's total State funded appropriation, including one-time economic recovery money was \$4,704,333.
- In fiscal year 2008, IdahoPTV received a Community Service Grant from the Corporation for Public Broadcasting in the amount of \$935,183, along with \$19,759 to help defray some of the interconnection costs.
- The Friends of Idaho Public Television, Inc. made payments of \$4,685,988 to the IdahoPTV Miscellaneous Revenue Fund (0349) during fiscal year 2008, an increase of \$407,434 from fiscal year 2007.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to IdahoPTV's basic comparative financial statements. IdahoPTV's comparative financial statements are comprised of three parts: (1) government-wide financial statements; (2) fund financial statements; and (3) notes to the financial statements. This report also contains supplementary information in addition to the basic financial statements.

Government-wide Financial Statements. The government-wide financial statements are designed to provide readers with a broad overview of IdahoPTV's finances in a manner similar to private sector businesses. These statements include a Statement of Net Assets and a Statement of Activities for IdahoPTV in total. *GASB 34* does not require comparative financial statements; however, IdahoPTV has put them in that format to enhance the quality of information for the users and to fulfill a requirement of the Corporation for Public Broadcasting.

The Statement of Net Assets presents information on assets and liabilities, with the difference reported as net assets. Analyzing increases or decreases in net assets is one way to measure IdahoPTV's overall financial position and may serve as an indicator of whether the financial position of IdahoPTV is improving or deteriorating.

The Statement of Activities shows how IdahoPTV's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event occurs, regardless of the timing of related cash flows. Thus, revenues and expenses reported in these statements are on an accrual basis, which will result in cash flows for some of those items in future periods.

**Fund Financial Statements.** A fund is a group of related accounts used to maintain control over resources segregated for specific activities or objectives. IdahoPTV uses fund accounting to ensure and demonstrate compliance with financial-related legal requirements. IdahoPTV uses one fund type – governmental funds.

Governmental funds are used to account for essentially the same functions as reported in the governmental activities in the government-wide financial statements. However, the governmental fund statements present the different operations of IdahoPTV and provide a short-term view of financial resources that can be used in the near future. Governmental fund information does not report long-term commitments that are reported on the government-wide statements. Reconciliations between the governmental funds and the government-wide statements are included.

IdahoPTV maintains three individual governmental funds. Information is presented separately in the Governmental Fund Balance Sheet and in the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances for each fund.

**Notes to the Financial Statements.** The notes to the financial statements provide additional information that is helpful when analyzing data provided in the government-wide and fund financial statements.

**Other Information.** In addition to the basic financial statements and accompanying notes, this report also presents budget comparisons for the General Fund and Miscellaneous Revenue Fund to demonstrate compliance with the fiscal year 2008 budget.

The budget is a cash basis budget; the fund financial statements are modified accrual. Reconciliation between the two is completed, and the differences consist mainly of accrued payroll and accounts payable.

There was no holdback or negative supplemental for fiscal year 2008 that impacted IdahoPTV's budget.

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net assets may serve, over time, as a useful indicator to determine whether a government's financial position is improving or deteriorating. At June 30, 2008, IdahoPTV's assets exceeded liabilities by \$14,691,707, and 24.4% of net assets were unrestricted. Unrestricted assets may be used to meet IdahoPTV's ongoing obligations. The remaining assets are investments in capital assets (e.g., land, building, and equipment) and the Friends of Idaho Public Television Inc's permanent trust.

#### IDAHO PUBLIC TELEVISION - NET ASSETS

	2007	2008	Percentage Change
Current and Other Assets Capital Assets Total Assets	\$7,288,008 <u>7,663,979</u> <u>\$14,951,987</u>	\$7,189,335 <u>8,261,983</u> <u>\$15,451,318</u>	+3.3%
Current Liabilities Non-Current Liabilities Total Liabilities	\$303,540 134,444 \$437,984	\$623,360 136,251 \$759,611	+73.4%
Net Assets: Invested in Capital Assets Restricted Unrestricted Total Net Assets	\$7,663,979 2,710,871 4,139,153 \$14,514,003	\$8,261,983 2,849,847 3,579,877 \$14,691,707	+1.2%

Total net assets include net assets of \$6,689,415 in the Friends of Idaho Public Television, Inc. Net assets increased 1.2% to \$14,691,707. This is due primarily to an increase in restricted capital assets. Current liabilities increased because there was deferred revenue from a prepaid underwriting payment that was recognized in fiscal year 2008.

#### IDAHO PUBLIC TELEVISION - STATEMENT OF ACTIVITIES

			Percentage
	2007	2008	Change
REVENUES:			
Program Revenues:			
Charges for Services	\$158,818	\$175,625	
Capital Grants	295,371	200,031	
Operating Grants	97,426	54,933	
Total Program Revenues	\$551,615	\$430,589	-21.9%
General Revenues:			
Appropriations from General Fund	\$1,634,102	\$3,202,898	
Contributions	2,191,321	2,223,453	
Underwriting	827,534	892,242	
Corporate Match	51,967	87,475	
Income on Investments	203,433	230,196	
Restricted Investment Endowment	22,554	138,968	
Net Unrealized and Realized Gains/Losses on Investments	462,549	(330,437)	
Loss on Salvaged Equipment			
CPB Community Service Grant and Interconnect	959,361	954,942	
Unrestricted Grants and Contributions	810,648	273,155	
Gain/Loss on Sale of Equipment	0	(28,083)	
Total General Revenues	\$7,163,469	\$7,644,809	6.7%
Total Revenues	\$7,715,084	\$8,075,398	
EXPENSES:			
Programming/Production	\$2,328,055	\$2,696,459	
Broadcasting	1,848,726	2,205,361	
Program Information	426,061	485,761	
Fund Raising/Development	1,004,446	1,081,545	
Management/General	1,206,744	1,428,570	
Total Expenses	\$6,814,032	\$7,897,696	15.9%
Increase/(Decrease) in Net Assets	\$901,052	\$177,702	
Net Assets Beginning	13,612,951	14,514,003	
Net Assets Ending	\$14,514,003	14,691,705	1.2%

IdahoPTV is funded from General Fund revenues, the Corporation for Public Broadcasting Community Service Grant, contributions, and miscellaneous revenue. Miscellaneous revenue is derived from intergovernmental services, services provided to the public, and operational grants. The amount of support received from private contributions and State General Funds depends heavily on the overall state of the economy.

IdahoPTV's capital assets include equipment necessary for transmission to five IdahoPTV analog and five IdahoPTV digital transmitters statewide: KAID Channel 4, KAID-DT Channel 21, Boise; KUID Channel 12, KUID Channel 22, Moscow; KCDT Channel 26, KCDT-DT Channel 45, Coeur d'Alene; KISU Channel 10, KISU-DT Channel 17, Pocatello; and KIPT Channel 13, KIPT-DT Channel 22, Twin Falls. For signals to reach the transmitters, IdahoPTV utilizes a central master

control in its Boise location and transmission equipment located on the Idaho Department of Administration's north/south and east/west microwaves. IdahoPTV met the FCC deadline of May 1, 2003 to convert all its transmitters to allow digital service in Idaho reserving all ten broadcast licenses both analog and digital. IdahoPTV is currently utilizing grants from federal and private sources as well as State appropriations to upgrade studio and translator equipment into the congressionally mandated digital format. Congress has set a date of February 17, 2009 for the final dissolution of analog television. This will leave viewers with only digital television from that point in time.

Other capital assets include three studios with production facilities for editing and broadcasting in Boise, Moscow, and Pocatello. Assets include equipment for broadcast repair and maintenance, a computer network, office furniture, and 12 vehicles. Depreciation expense for fiscal year 2008 was \$930,483. Capital assets on June 30, 2008 totaled \$8,261,983.

#### FINANCIAL ANALYSIS OF IDAHO PUBLIC TELEVISION'S FUNDS

IdahoPTV accounts for operating activities in three major funds. The major funds are the General Fund, Federal Fund, and the Miscellaneous Fund.

The General Fund is a primary operating fund for IdahoPTV. It is used to account for the State General Fund appropriation. The fund is used to pay for personnel costs, administrative costs, and to purchase capital assets. The fiscal year 2008 General Fund ending appropriation was \$4,704,343. The Idaho Legislature allowed the unused Economic Recovery Funds from fiscal year 2007 to be carried forward into fiscal year 2008 for use in the upgrade of the KISU studios in Pocatello.

The Miscellaneous Fund is also a primary operating fund for IdahoPTV. This fund receives an annual legislative appropriation of about \$900,000 (\$949,200 in fiscal year 2008) and non-cognizable funds from the Friends of Public Television and the Corporation for Public Broadcasting of about \$4 million each year (\$4,685,988 in fiscal year 2008). Idaho Code, Section 67-3516(2) allows the Division of Financial Management, with Board of Examiner approval, to increase the spending authority when funds other than State funds become available (i.e., funds that were not known about or the amounts that could not be determined at the time appropriations were made). Money receipted into the Miscellaneous Fund is used to pay personnel costs, programming costs, and general operating costs.

The Federal Fund is used to receive federal grant money and to pay for capital equipment projects. The federal funds are from Ready to Lead in Literacy, a PBS project, the U.S. Department of Commerce, and the U.S. Department of Agriculture's Rural Utility Service.

The Miscellaneous Fund balance increased \$89,125 during fiscal year 2008 because of "Due To/From" other funds. The fund balance in the Federal Fund decreased by \$139,792, due to the difference generated by grant receivables from the U.S. Department of Commerce and grant payments received. The long-term debt recognizes an amount for compensated absences which increased by \$1,807. Additional information is provided in Note 3. Capital assets increased by \$598,004, mainly due to the success of applying for federal equipment grants and less depreciation. Additional information may be found in Note 6.

#### **FUTURE ECONOMIC FACTOR**

The FCC has issued guidelines indicating it will require broadcasters nationwide, including IdahoPTV, to convert analog translators to digital standards in the coming years. Currently IdahoPTV has 37 analog translators, 23 of which have been converted to digital ready transmission. Full funding has been obtained for the remaining 14 through the Idaho Legislature and federal grant awards. The FCC will require IdahoPTV to shut off 5 analog television transmitters on February 17, 2009.

The KAID studio and production control facility have been upgraded to digital television. Funding for the KISU studio upgrade and the KUID studio upgrade has been secured by the Idaho Legislature. IdahoPTV procured a private grant from the Murdock Foundation to upgrade field equipment to high definition to ensure better quality local broadcasts.

STATE OF IDAHO IDAHO PUBLIC TELEVISION STATEMENT OF NET ASSETS AS OF JUNE 30, 2008

·	Total Primary Governmental Activities	Component Unit Friends of IdahoPTV	Total
Assets			
Current:			
Cash and Cash Equivalents	\$31,145	\$2,749,402	\$2,780,547
Investments	0	1,101,491	1,101,491
Due from State	75,704	0	75,704
Accounts and Interest Receivable	72,210	7,594	79,804
Contributions Receivable	0	281,081	281,081
Inventories and Prepaid Expense	20,861	0	20,861
Restricted Assets:			
Cash and Cash Equivalents	0	24,250	24,250
Investments	0	2,811,302	2,811,302
Contributions Receivable - Restricted	0	14,295	14,295
Capital Assets, Net of Accumulated Depreciation			
Buildings	408,609	0	408,609
Equipment	\$7,853,374	\$0	\$7,853,374
Total Assets	\$8,461,903	\$6,989,415	\$15,451,318
Liabilities			
Payroll and Benefits Payable	\$139,497	\$0	\$139,497
Accounts Payable	65,939	0	65,939
Deferred Revenue	0	300,000	300,000
Current Portion of Compensated Absences Non-Current:		0	117,924
Non-Current Portion of Compensated Absences	136,251	0	136,251
Total Liabilities	\$459,611	\$300,000	\$759,611
Net Assets			
Invested in Capital Assets, Net of Related Debt	\$8,261,983	\$0	\$8,261,983
Restricted Permanent Trust - Non-Expendable	0	2,849,847	2,849,847
Unrestricted	(259,691)	3,839,568	3,579,877
Total Net Assets	\$8,002,292	\$6,689,415	\$14,691,707

These statements are an integral part of these financial statements.

STATE OF IDAHO IDAHO PUBLIC TELEVISION STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2008

		Program Revenues			Net (Expenses) Changes in		
Functions/Programs	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Governmental Activities	Friends of IdahoPTV	Total
Primary Government:							
Governmental Activities							
Programming/Production	\$2,682,072	\$7,000	\$42,262	\$0	(\$2,632,810)		(\$2,632,810)
Broadcasting	2,205,361	44,477	6,706	200,031	(1,954,147)		(1,954,147)
Program Information	485,761	0	0	0	(485,761)		(485,761)
Fund Raising/Development	1,008,968	121,060	4,553	0	(883,355)		(883,355)
Management/General	1,366,535	3,088	1,412	0	(1,362,035)		(1,362,035)
Total Primary Government	\$7,748,697	\$175,625	\$54,933	\$200,031	(\$7,318,108)	•	(\$7,318,108)
Component Unit:							
Programming/Production	14,387	0	0	0		(14,387)	(14,387)
Broadcasting	0	0	0	0		0	0
Program Information	0	0	0	0		0	0
Fund Raising/Development	72,577	0	0	0		(72,577)	(72,577)
Management/General	62,035	0	0	0	_	(62,035)	(62,035)
Total Component Unit	\$148,999	\$0	\$0	\$0		(\$148,999)	(\$148,999)
General Revenues:							
State Appropriation					3,202,898	0	3,202,898
Contributions					0	2,223,453	2,223,453
Corporate Match					0	87,475	87,475
Underwriting					0	892,242	892,242
CSG Grant					0	935,183	935,183
Grants/Contributions Not R	estricted to Spec	ific Programs	3		0	292,914	292,914
Unrestricted Investment Ear	Ų				0	230,196	230,196
Restricted Foundation Endo					0	138,968	138,968
Net Increase/(Decrease) in I		estments			0	(330,437)	(330,437)
Loss on Salvaged Equipme					(28,083)	0	(28,083)
Payments to/(from) Affiliates					4,685,988	(4,685,988)	0
Total Revenues					\$7,860,803	(\$215,994)	\$7,644,809
Change in Net Assets	S				\$542,695	(\$364,993)	\$177,702
Net Assets - Beginning					7,459,595	7,054,408	\$14,514,003
Total Net Assets - Ending					\$8,002,290	\$6,689,415	\$14,691,705

STATE OF IDAHO IDAHO PUBLIC TELEVISION BALANCE SHEET GOVERNMENTAL FUNDS AS OF JUNE 30, 2008

AS OF JUNE 30, 2008	General Fund	Miscellaneous	Federal	
	0001/0150	Fund 0349	Fund 0348	Total
ASSETS				
Cash and Cash Equivalents	\$0	\$3,939	\$27,206	\$31,145
Accounts and Interest Receivable	0	14,747	57,463	72,210
Due from State	75,704	0	0	75,704
Due from Other Funds	0	185,273	0	185,273
Inventories and Prepaid Expense	0	20,861	0	20,861
Total Assets	\$75,704	\$224,820	\$84,669	\$385,193
LIABILITIES AND FUND BALANCES				
Liabilities				
Payroll and Benefits Payable	\$33,781	\$105,716	\$0	\$139,497
Due to Other Funds	0	0	185,273	185,273
Accounts Payable	41,923	23,992	24	65,939
Total Liabilities	\$75,704	\$129,708	\$185,297	\$390,709
Fund Balances				
Reserve for:				
Inventories and Prepaid Expenses	\$0	\$20,861	\$0	\$20,861
Unreserved Reported in:				
General Fund	0	0	0	0
Special Revenue	0	74,251	(100,628)	(26,377)
Total Fund Balances	\$0	\$95,112	(\$100,628)	(\$5,516)
Total Liabilities and Fund Balances	\$75,704	\$224,820	\$84,669	\$385,193

# RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET $\underline{\text{TO THE STATEMENT OF NET ASSETS}}$

Total Fund Balances - Governmental Funds	(\$5,516)
Amounts reported for governmental activities in the statement of net assets are different because:	
Capital assets used in governmental activities are not financial resources and therefore are	
are not reported in the funds	8,261,983
Long-term liabilities are not due and payable in the current period and therefore are not	
reported in the funds.	(254,175)
N. A. A. S. C. A. S. C. A. S. A. S.	\$8,002,292
Net Assets of Governmental Activities	\$6,002,292

STATE OF IDAHO
IDAHO PUBLIC TELEVISION
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2008

	General Fund 0001/0150	Miscellaneous Fund 0349	Federal Fund 0348	Total
Revenues			•	
Federal Grants	\$0	\$0	\$200,031	\$200,031
Book and Video Sales	0	121,585	0	121,585
Other Miscellaneous Revenue	0	108,973	0	108,973
Total Revenues	\$0	\$230,558	\$200,031	\$430,589
Expenditures				
Current:				
Programming/Production	\$162,106	\$2,385,667	\$17,179	\$2,564,952
Broadcasting	884,659	462,863	62,476	1,409,998
Program Information	0	485,001	0	485,001
Fund Raising/Development	0	1,013,068	0	1,013,068
Management/General	916,349	424,206	0	1,340,555
Capital Outlay	1,239,785	56,616	260,168	1,556,569
Total Expenditures	\$3,202,899	\$4,827,421	\$339,823	\$8,370,143
Revenues over (under) Expenditures:	(\$3,202,899)	(\$4,596,863)	(\$139,792)	(\$7,939,554)
Other Financing Sources (Uses)				
State General Fund Appropriation	2,529,245	0	0	2,529,245
State Dedicated Fund Appropriation	672,012	0	0	672,012
Payments from Affiliates	0	4,685,988	0	4,685,988
Total Other Financing Sources	\$3,201,257	\$4,685,988	\$0	\$7,887,245
Net Change in Fund Balances	(\$1,642)	\$89,125	(\$139,792)	(\$52,309)
Fund Balances - Beginning	1,642	5,987	39,164	46,793
Fund Balances Ending	\$0	\$95,112	(\$100,628)	(\$5,516)
RECONCILIATION OF THE STATEMENT OF REVENUE AND CHANGES IN FUND BALANCES OF GOVERNMENT Net Change in Fund Balances - Total Governmental Funds		IE STATEMENT OI	F ACTIVITIES	(\$52,309)
Amounts reported for governmental activities in the statemen Governmental funds report capital outlays as expenditures of those assets is allocated over their estimated useful live amount by which capital outlays (\$1,556,570) exceeded de	s. However, in the states and reported as depre	ement of activities the ciation expense. The	nis is the	626,087
The net effect of the disposal of capital assets is to decrease net assets.				
Under the modified accrual basis of accounting used in the for transactions that are not normally paid with expendable activities, however, which is presented on the accrual basis when financial resources are available. This requires an ad-	available financial res , expenses and liabiliti	sources. In the stater es are reported regar	ment of	(2,997)
when initiation resources are available. This requires all au	Jackinoise for competition	400011000.	_	(2,227)
Change in Net Assets of Governmental Activities			-	\$542,698

### NOTES TO FINANCIAL STATEMENTS

#### NOTE 1. SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Idaho Public Television (IdahoPTV) conform to the Corporation for Public Broadcasting, as applicable to public broadcasting stations. IdahoPTV financial statements have been prepared in conformity with United States generally accepted accounting principles (GAAP) as applied to government units. The following is a summary of the more significant policies.

#### REPORTING ENTITY

IdahoPTV is a State agency. In determining how to define IdahoPTV for financial reporting purposes, management has considered all potential component units in accordance with *GASB Statements 14* and *39*. The primary entity is IdahoPTV, which includes a central management staff, three staffed stations (KAID, KISU, KUID), and an interconnection system among the ten public television transmitters in Idaho (KAID, KISU, KUID, KIPT, KCDT, KAID-DT, KISU-DT, KUID-DT, KIPT-DT, and KCDT-DT).

The component unit is reported in a separate column in the government-wide statements to emphasize that it is legally separate from IdahoPTV; however, IdahoPTV is able to impose its will upon this component unit. The Federal Communications Commission (FCC) allows on-air fund raising conducted for a Friends group but with a significant restriction that all support go to the licensee. The component unit consists of the Friends of Idaho Public Television. Inc. The component unit is not included in the fund statements. The fund statements consist of governmental funds.

The Friends organization is exempt from federal income taxes under Section 501(c)(3) of the United States Internal Revenue Code.

IdahoPTV contributes to the multi-employer Public Employee Retirement System of Idaho (PERSI). PERSI is administered by the State of Idaho and IdahoPTV is not the major participant in the plan; therefore, the plan's financial statements are not included in this report.

#### GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The government-wide financial statements (Statement of Net Assets and Statement of Activities) report information on all IdahoPTV activities and its discretely presented component unit. Within the government-wide financial statements, all of IdahoPTV's activities are reported as governmental activities. These activities are financed primarily through General Fund appropriations and contributions from the Friends organization.

The statement of net assets presents IdahoPTV's assets and liabilities with the difference reported as net assets. Net assets are reported in three categories:

- 1. Investments in capital assets are the net of accumulated depreciation reduced by any outstanding debt.
- 2. Restricted net assets result when constraints are externally imposed by contributors, by law, or by enabling legislation on how the assets can be used.
- Unrestricted net assets are those not meeting the definition of the two preceding categories.
   Often, these have resource constraints imposed by management that can be removed or modified.

The Statement of Activities shows the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable within a specific function. Program revenues include fees and charges paid by recipients of goods or services offered by the program. Appropriations, contributions, and other items not meeting the definition of program revenues are reported as general revenue.

The fund financial statements are separate statements provided for each of IdahoPTV's funds; each fund is reported in a separate column. IdahoPTV has three major funds as described below:

#### General Fund

This fund is used to account for financial resources from State appropriations. The General Fund is the primary source used to pay the costs of administration, transmission, personnel, capital outlay, and operations of IdahoPTV.

#### Miscellaneous Fund

This is IdahoPTV's primary operating fund. It accounts for money received from the Corporation for Public Broadcasting, video sales, and transfers from the Friends organizations to the State. These funds are used to pay personnel costs, programming costs, and general operating costs.

#### Federal Fund

This fund is the major fund used to receive federal grant money and to pay for capital equipment projects. The two major grants are from the U.S. Department of Commerce National Telecommunications Information Agency and Public Telecommunications Facilities Program. Other grants are from the Department of Education and the U.S. Department of Agriculture, Rural Utilities Service.

#### MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

The government-wide financial statements are reported using the economic resource measurement focus and the accrual basis of accounting. All assets and liabilities are presented on the Statement of Net Assets. Revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flow takes place. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental funds are reported using the current financial resource measurement focus and the modified accrual basis of accounting. Under governmental fund accounting, only current assets and current liabilities are generally included on the balance sheet. Revenues are recognized when measurable and available. IdahoPTV considers all revenues reported in the governmental funds to be available if the revenues are collected within 60 days after the year end. Funds from the sale of services, books, and videos, as well as any interest may be accrued. Expenditures are recorded when the related fund liability is incurred, except for compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in the governmental funds.

#### ASSETS, LIABILITIES, AND NET ASSETS

#### Cash and Cash Equivalents

IdahoPTV's primary governmental fund cash and cash equivalents are considered to be cash on hand and are on deposit with the State Treasurer's Office. The cash and cash equivalents identified for the component unit are cash in checking and savings accounts, money market accounts, and petty cash.

#### Investments

Investments are reported at fair value. Additional disclosure is identified in Note #2.

#### Accounts/Interest/Contributions Receivable and Receivable Due from State

The majority of receivables are contributions and interest. The receivable from the State is the amount remaining in the General Fund appropriation to pay current outstanding liabilities.

#### Inventories and Prepaid Expenses

Inventories are valued at cost, primarily using the first-in, first-out method. Both inventories and prepaid expenses are reported under the consumption method.

#### Restricted Assets

Certain receipts are classified as permanently restricted assets under the Friends of Idaho Public Television Inc., a component unit. This restriction results from donor-imposed restrictions that require the resources to be permanently maintained; however, IdahoPTV may expend all or part of the income or other economic benefits derived from the donated assets.

#### Capital Assets

Capital assets are reported at cost or, if the assets are donated, at the market value on the date of the donation. Only capital assets valued at \$5,000 or more are capitalized. Depreciation is recorded using the straight-line method. The value of each asset is reduced by equal amounts over its estimated useful life as follows:

	Estimated Useful Life (Years)
Equipment Building Improvements	5-30 15-40

Maintenance repairs, and minor remodels are charged as operating expenses when incurred. When an asset is disposed of, accumulated depreciation is deducted from the original cost and any gain or loss arising from its disposal is credited or charged to operations.

Additional disclosures related to capital assets are provided in Note #6.

#### Accounts Payable

Payables in the government-wide financial statements consist primarily of short-term vendor obligations.

#### Other Liabilities

Other liabilities consist of payroll and benefits payable.

Government-wide financial statements report long-term obligations as liabilities, with the portion payable within 12 months designated separately from the portion payable in more than 12 months. Long-term liabilities include compensated absences payable, which includes vacation and compensatory time earned by employees but not paid.

#### Deferred Revenue

Deferred revenue is recognized when revenue is received prior to being earned. In the governmental fund statements, deferred revenue is also recognized when revenue is earned but not available.

#### Net Assets

Net assets include investments in capital assets net of related debt. Restricted assets are assets whose use is restricted by grantors, contributors, laws or regulations. Unrestricted assets are assets that do not fall under the previous two categories.

#### REVENUES AND EXPENDITURES/EXPENSES

In the government-wide statement of activities, revenues and expenses are segregated by activity (government or component unit) and by function (programming/production, broadcasting, etc.). Additionally, revenues are classified as program or general revenues. Program revenues include charges to customers or applicants for goods, services, or privileges provided and certain grants and contributions. General revenues include General Fund appropriation, general contributions, and general grants. In the government-wide statement of activities, all internal transfers (to/from) are eliminated. These are shown in the fund statements.

In the governmental fund financial statements, revenues are reported by source. These revenues are available to fund any activity accounted for in the fund.

In the governmental fund financial statements, expenditures are reported by function. Capital outlay expenditures were for equipment primarily related to the conversion to digital television. A more indepth breakout of capital expenditures is shown in Note #6.

#### Financing Sources (Uses)

The additions to governmental fund balances in the fund financial statements include IdahoPTV's General Fund appropriation and payments from the discretely presented component unit.

#### Variances in Statements and Notes

Amounts may differ in schedules and notes due to rounding.

#### NOTE 2. CASH AND INVESTMENTS

#### **Deposits**

GASB Statement No. 40 requires certain disclosures regarding policies and practices with respect to investments and the risks associated with them.

IdahoPTV follows policies and procedures of its governing board, the State Board of Education.

#### Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, IdahoPTV's deposits may not be returned.

Friends of Idaho Public Television, Inc. has an investment policy for custodial credit risk covering the endowment funds. This policy allows for cash investments in CDs, U.S. Government securities, and money market funds. There is no other investment policy outside of the endowment funds.

As of June 30, 2008, \$1,388,015 of IdahoPTV's bank balance of \$2,804,797 was exposed to uninsured and uncollateralized custodial credit risk. The entire amount of custodial credit risk was in the component unit. Of the \$1,388,015 of the funds subject to custodial credit risk, \$186,155 was endowment funds.

#### **Credit Quality Ratings**

At June 30, 2008, IdahoPTV had the following credit quality ratings:

	Fair Market Value	Aaa	Aa3	A1	A2	A3	В	Baa1	Baa2	Unrated
Mutual Funds	\$409,630	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$409,630
Corporate Debt Inst.	530,616	97,416	49,965	98,988	89,533	26,165	99,874	20,105	48,570	0
US Govt. Oblig.	852,843	<u>852,454</u>	<u>0</u>	<u>0</u>	0	0	<u>0</u>	<u>0</u>	0	389
Total	\$1,793,089	<u>\$949,870</u>	<u>\$49,965</u>	<u>\$98,988</u>	\$89,533	<u>\$26,165</u>	<u>\$99,874</u>	\$20,105	<u>\$48,570</u>	\$410,019

#### Concentration of Credit Risk

IdahoPTV has no reportable concentration of credit risk, which represents 5% of its total portfolio.

#### Interest Rate Risk

The following table represents IdahoPTV's investment maturities at June 30, 2008.

#### Debt Security Investments - Investment Maturities in Years

Investment Type	Fair Value	Less than 1	1-5	6-10	Over 10/ Open Ended
Mutual Funds	\$409,631	\$0	\$0	\$0	\$409,630
Corporate Debt Instruments	530,615	67,440	249,113	188,904	25,159
US Government Obligations	852,843	0	168,180	272,949	411,715
Total Rated Debt Securities	\$1,793,089	\$67,440	\$417,293	<u>\$461,853</u>	\$846,504

#### **Donor Restricted Assets**

IdahoPTV holds donor restricted assets consisting of investments with a fair value of \$2,811,302 (as of June 30, 2008) and cash and cash equivalents of \$24,250. Investments are held in the name of the Friends of Idaho Public Television, Inc. The Friends of Idaho Public Television, Inc. Board is an advisory board and advises the amount of net appreciation that IdahoPTV could spend, Idaho PTV determines the purpose of the expenditures. At June 30, 2008, there was no net appreciation available for expenditures. The donor restricted assets are reported as restricted permanent trust non-expendable net assets.

#### NOTE #3. COMPENSATED ABSENCES

State of Idaho employee benefits include vacation and sick leave allowances. Overtime may be earned under provisions of the Fair Labor Standards Act and Idaho law. Overtime is commonly referred to as "compensatory time" or "comp time" since employees may take time off for the accrued overtime. For purposes of earning and accruing overtime, there are three general classes of employees:

- 1. Those earning overtime at 1.5 times regular pay rates and who may be paid for the overtime or take time off.
- 2. Those earning overtime at their regular pay rate and who may only take time off.
- 3. Those ineligible for overtime.

Upon termination, the following accrued leave balances are paid:

- 1. Vacation leave
- 2. Overtime for those eligible for payment

Shown below is the total value of leave that has been accrued by IdahoPTV employees as of June 30, 2008. These amounts are accrued in the government-wide financial statements when the benefits are incurred. A liability for the amount is reported in the governmental funds only if it has matured, for example, as a result of employee resignation or retirement.

			Due in	
	Hours	Due in	More than	Total
_	Accrued	1 Year	1 Year	Value
Vacation	9,584	\$90,905	\$124,654	\$215,559
Compensatory Time	1,787	27,019	<u>11,597</u>	38,616
Total	11,371	\$117,924	<u>\$136,251</u>	<u>\$254,175</u>

#### Changes in compensated absences:

	<u>Hours</u>	<u>Amount</u>
Beginning Balance	11,122	\$251,177
Increases	11,196	250,181
Decreases	(10,947)	(247,183)
Total	11,371	<u>\$254,175</u>

#### **NOTE 4. PENSION PLAN**

The Public Employee Retirement System of Idaho (PERSI), a cost-sharing multiple-employer public retirement system, was created by the Idaho State Legislature. It is a defined benefit plan requiring that both the member and the employer contribute. Designed as a mandatory system for eligible State and school district employees, the legislation provided for political subdivisions to participate by contractual agreement. Financial reports for the plan are available from PERSI.

After five years of credited service, members become fully vested in retirement benefits earned to date. Members are eligible for retirement benefits when they reach the age specified by their employment classification. For each year of credited service, the annual service retirement allowance is 2.0% or 2.3% (depending on employee classification) of the average monthly salary for the highest consecutive 42 months.

For the year ended June 30, 2008, the required contribution rates were 10.39% and 6.23%. IdahoPTV's contributions required and paid were \$226,760, \$222,783, and \$251,785 for the three years ended June 30, 2006, 2007, and 2008, respectively.

The PERSI Choice Plan is the State's defined contribution retirement plan. Statutes governing the PERSI Choice Plan are found in Idaho Code, Title 59, Chapter 13. Participants direct their own investment mix without restriction and may elect to change their deferral every pay period.

#### NOTE 5. COMMUNITY SERVICE GRANTS

The Corporation for Public Broadcasting (CPB) is a private, nonprofit, grant-making organization responsible for funding more than 1,000 television and radio stations. CPB distributes annual Community Service Grants (CSG's) to qualifying public telecommunications entities. CSG's are

used to augment the financial resources of public broadcasting stations, thereby enhancing the quality of programming and expanding the scope of public broadcasting services. Each CSG may be expended during one or two federal fiscal years as described in the *Communications Act, 47 United States Code Annotated Section 396(k)(7), (1983) Supplement*. Each grant must be expended within two years of the initial grant authorization. These grants are not considered federal grants.

According to the Communications Act, funds may be used at the recipient's discretion. Public broadcasters use these funds primarily to transmit, produce, and acquire programming for the purposes of public broadcasting. The grants also may be used to sustain activities that were started with CSG's awarded in prior years.

The grants are reported on the accompanying financial statements as unrestricted operating funds. However, to maintain eligibility and to comply with requirements, certain guidelines must be satisfied when applying for and using the grants. These guidelines pertain to the use of grant funds, record keeping, audits, financial reporting, and licensee status with the FCC.

The CSG's received and expended during the most recent fiscal years were:

	Grant	Dist	oursed	
Grant Period	Amount	FY 2007	FY2008	Balance
10/1/07-9/30/08 10/1/07-9/30/09	\$959,361 935,183	\$74,688 0	\$844,500 104,700	\$40,173 830,483

#### NOTE 6. CHANGES IN PROPERTY AND EQUIPMENT

Capital assets, which include property and equipment, are reported at cost when purchased or constructed. If acquired by gift, they are recognized at the estimated fair market value at the date of the gift. Expenses for repairs or maintenance are charged to operating expenses as incurred.

A summary of recorded changes in property and equipment follows:

	Book Value at 6/30/07	Additions	Deletions	FY 08 Depreciation	Book Value at 6/30/08
Studio	\$1,680,160	\$750,094	(\$28,083)	(\$215,368)	\$2,186,803
Transmission	5,388,624	673,037	0	(642,235)	5,419,426
Vehicles	115,311	23,190	0	(22,303)	116,198
Furniture/Fixtures	67,242	86,816	0	(23,111)	130,947
Building Improvements	412,642	23,433	0	(27,466)	408,609
Total	<u>\$7,663,979</u>	\$1,556,570	(\$28,083)	<u>(\$930,483)</u>	\$8,261,983

Function	Fiscal Year 2008 Depreciation
Programming/Production	\$104,774
Broadcasting Program Information	798,271
Fund Raising/Development	1,138
Management/General	26,300
Total	<u>\$930,483</u>

#### NOTE 7. LEASES

IdahoPTV is committed to the following ongoing operating leases:

- Orchard Partners for the main office in Boise and the media room total lease expense for fiscal year 2008 was \$358,639.
- Thomas V. Faerber for the Lewiston Hill microwave site total lease expense for fiscal year 2008 was \$4,000.
- McCann Land Company total lease expense for fiscal year 2008 was \$500.
- King Broadcasting for the Deer Point Tower site total lease expense for fiscal year 2008 was \$9,600.
- Riverview Industrial Park Chinden for storage space total lease expense for fiscal year 2008 was \$8,580.
- GAP Broadcasting for Howard Mountain site lease total lease expense for fiscal year 2008 was \$3,400.
- Idaho Power for pole leases total lease expense for fiscal year 2008 was \$4,219.
- Idaho Department of Lands for communication site facility total lease expense for fiscal year 2008 was \$5,305.
- Idaho Department of Administration microwave services for mountain top radios and site total lease expense for fiscal year 2008 was \$13,200.
- Citizens Telecommunications Company for No Business Mountain site—total lease expense for fiscal year 2008 was \$4,265.
- Dollar Rent-a-Car for van lease total lease expense for fiscal year 2008 was \$3,973.
- Xerox Corporation for copier lease total expenses for fiscal year 2008 were \$2,652.

Future minimum lease payments are summarized below:

<u>Lease</u>	<u>Amount</u>
Year 2009	\$432,679
Year 2010	433,791
Year 2011	425,990
Year 2012	421,870
Year 2013	420,318
Years 2014-2018	114,755
Years 2019-2023	106,255
Years 2024-2028	100,507
Total	\$2,456,165

#### NOTE 8. IN-KIND CONTRIBUTIONS

In-kind contributions used for fund-raising are not eligible for matching funds in the Annual Financial Report completed for the CPB's Community Service Grant. In-kind donations that are eligible are included in this report for the benefit of the CPB and the reader of this report. In-kind contributions consist of services from donors toward production and broadcasting activities, as well as other types of support. The values of the contributions are shown below and are only reported in this section, not the financial statements.

In-kind donations classified under broadcasting/production include donated space in the Statehouse and other donated equipment and services. Donations classified as communication and administration include donated services, donated space, and statewide allocated costs. Following are valuations of donated contributions in fiscal year 2008.

#### **In-Kind Contributions**

Broadcasting/Production	\$106,138
Communications	75,010
Administration	170,289
Total	\$351,437

#### NOTE 9. FEDERAL GRANTS

During fiscal year 2008, IdahoPTV received federal grants from the U.S. Department of Commerce, the U.S. Department of Education, and the U.S. Department of Agriculture.

The two grants from the U.S. Department of Commerce were for the National Telecommunications and Information Administration/Public Telecommunications Facilities Program (NTIA/PTFP) (CFDA 11.550). They were used to purchase and upgrade statewide digital translators and microwave sites.

The grant from the U.S. Department of Education and Public Broadcasting Service was to fund the *Ready to Lead in Literacy* programs (CFDA 84.295A).

The grant from the U.S. Department of Agriculture was the Rural Utilities Service (RUS) (CFDA 10.861). It was used to continue upgrading existing translator sites to digital.

The activity during the fiscal year for these grants is summarized below:

Grant	Award Amount	FY 2008 Received	FY 2008 Disbursed
RUS – FFY 05	\$674,023	\$59,879	\$36,781
Ready to Lead in Literacy - FY 07	22,500	0	5,699
Ready to Lead in Literacy – FY 08	17,500	16,000	11,480
NTIA/PTFP – FFY 07	449,430	62,401	112,842
NTIA/PTFP - FFY 08	143,349	0	72,148
RUS – FFY 06	308,512	82,717	113,181

The Single Audit requirement will be accomplished by completion of the statewide 2008 Single Audit Report.

#### NOTE 10. COMPONENT UNITS MERGER

In fiscal year 2008, the three Friends groups were combined with the Foundation and reported as one component unit. On March 27, 2008, the Idaho Public Television Foundation, Inc. and the Friends of Idaho Public Television, KAID/KIPT, Inc., the Friends of Idaho Public Television, KISU, Inc., and the Friends of Idaho Public Television, KUID/KCDT, Inc. were merged into one component unit know as the Friends of Idaho Public Television, Inc.

# REQUIRED SUPPLEMENTAL INFORMATION

STATE OF IDAHO
IDAHO PUBLIC TELEVISION
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND AND MAJOR SPECIAL REVENUE FUNDS
FOR THE YEAR ENDED JUNE 30, 2008

#### GENERAL FUND BUDGET AND ACTUAL

				Variance With
			Actual	Final Budget
	Budgeted A		Amounts	Positive/(Negative)
EVDENDITLIBEC	<u>Original</u>	<u>Final</u>		
EXPENDITURES Personnel	የሰናስ የሰሰ	<u></u> የሰናስ የሰሰ	\$950,800	\$0
	\$950,800 805,100	\$950,800 805,100	805,100	0
Operating Capital	2,948,434	2,948,434	1,434,788	1,513,646
Total Expenditures	\$4,704,334	\$4,704,334	\$3,190,688	\$1,513,646
Total Expenditures	Ψ1,701,331	Ψ1,7 Φ1,331	ψ3,170,000	Ψ1,313,010
Reconciliation to GAAP Basis Expenditures:				
Increase in Payroll Payable			\$1,194	
Increase in Accounts Payable			9,374	
Change in Prepaid Expenses			1,642	
Total GAAP Expenditures			\$3,202,898	
MAJOR MISCELLANEOUS FUND BUDGET A	ND ACTUAL			
				Variance with
			Actual	Final Budget
	Budgeted A		Amounts	Positive/(Negative)
	<u>Original</u>	<u>Final</u>		
EXPENDITURES	0000 000	#0.001.000	MO (20 402	#0.C0.700
Personnel	\$939,200	\$2,891,222	\$2,630,423	\$260,799
Operating	10,000	2,359,468	2,057,692	301,776
Capital Total Expenditures	\$949,200	175,000 \$5,425,690	108,273 \$4,796,388	66,727 \$629,302
Total Expenditures	\$777,200	\$3,423,070	\$7,770,300	<b>4027,302</b>
Reconciliation to GAAP Basis Expenditures:				
Reimbursements Pending			(\$116)	
Increase in Payroll Payable			21,660	
Increase in Accounts Payable			1,680	
Ancillary Inventory Adjustment			9,017	
Change in Prepaid Expenses			(1,208)	
Total GAAP Expenditures			\$4,827,421	
MAJOR FEDERAL FUND BUDGET AND ACT	<u>`UAL</u>			
				Variance with
			Actual	Final Budget
	Budgeted A	********	Amounts	Positive/(Negative)
	<u>Original</u>	<u>Final</u>		
EXPENDITURES	ф.	40	Φ0	Φ0
Personnel	\$0	\$0	\$0 10.440	\$0 40.551
Operating	0	60,000	19,449	40,551
Capital Total Expanditures	<u> </u>	521,000 \$581,000	332,682 \$352,131	188,318 \$228,869
Total Expenditures	ΦV	\$301,000	φ332,131	\$220,009
Reconciliation to GAAP Basis Expenditures:				
Decrease in Accounts Payable			(\$12,308)	
Total GAAP Expenditures			\$339,823	

# NOTE TO REQUIRED SUPPLEMENTAL INFORMATION – BUDGETARY REPORTING

#### **BUDGETARY BASIS OF ACCOUNTING**

IdahoPTV's legal budget is prepared using cash basis records. Encumbrances are allowed for budgetary control purposes. Revenues are generally recognized when cash is received, and expenditures are recorded when the related cash disbursement occurs. The Budgetary Comparison Schedule is prepared on the budgetary basis and includes this variation from GAAP. The reconciliations at the bottom of each section of the budget and actual statement shows the difference between the budgetary basis and GAAP.

Additional budgeted funds are non-cognizable funds that IdahoPTV transfers to the State from its Friends' account.

# SUPPLEMENTARY INFORMATION INCLUDED FOR COMPARISON PURPOSES

Fiscal year 2007 statements are included for comparative purposes, as required by the Corporation for Public Broadcasting. In fiscal year 2008, all of the component units merged into one component unit.

STATE OF IDAHO IDAHO PUBLIC TELEVISION STATEMENT OF NET ASSETS AS OF JUNE 30, 2007

	Primary					
	Government			ent Units		
		Friends	Friends	Friends		
	Governmental	of	of	of	IdahoPTV	
	Activities	KAID	KISU	KUID	Foundation	Total
Assets						
Current:						
Cash and Cash Equivalents	\$61,106	\$420,803	\$122,077	\$70,607	\$1,754,031	\$2,428,624
Investments	0	109,694	85,502	0	1,533,935	1,729,131
Due from State	65,136	0	0	0	0	65,136
Accounts and Interest Receivable	74,021	1,045	1,821	0	10,649	87,536
Contributions Receivable	0	162,734	32,271	18,143	20,225	233,373
Intragency Receivables	0	16	3,000	0	8	3,024
Inventories and Prepaid Expense	30,313	0	0	0	0	30,313
Restricted Assets:						
Cash and Cash Equivalents	0	0	0	0	2,377	2,377
Investments	0	0	0	0	2,686,564	2,686,564
Contributions Receivable - Restricted	0	0	0	0	21,930	21,930
Non-Current:						
Capital Assets (Net of Accumulated Depreciation)						
Buildings	412,642	0	0	0	0	412,642
Equipment	7,251,337	0	0	0	0	7,251,337
Total Assets	\$7,894,555	\$694,292	\$244,671	\$88,750	\$6,029,719	\$14,951,987
Liabilities						
Current:						
Payroll and Benefits Payable	\$116,644	\$0	\$0	\$0	\$0	\$116,644
Intragency Payables	0	0	2	22	3,000	3,024
Accounts payable	67,139	0	0	0	0	67,139
Current Portion of Compensated Absences	116,733	0	0	0	0	116,733
Non-Current Portion of Compensated Absences	134,444	0	0	0	0	134,444
Total Liabilities	\$434,960	\$0	\$2	\$22	\$3,000	\$437,984
Net Assets						
Invested in Capital Assets, Net of Related Debt	\$7,663,979	\$0	\$0	\$0	\$0	\$7,663,979
Restricted Permanent Trust - Non-Expendable	0	0	0	0	2,710,871	2,710,871
Unrestricted	(204,384)	694,292	244,669	88,728	3,315,848	4,139,153
Total Net Assets	\$7,459,595	\$694,292	\$244,669	\$88,728	\$6,026,719	\$14,514,003

STATE OF IDAHO
IDAHO PUBLIC TELEVISION
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2007

Expenses
Expenses Services Contributions
\$4,116
1,848,726 34,286 19,824 426,061 0 0
935,584 118,046 5,301 1,170,099 2,370 669
\$6,702,964 \$158,818 \$97,426
5,561 0 0
0 0 0
0
\$111,068 \$0 \$0
General Revenues:
State Appropriation
Corporate Match
Grants/Contributions Not Restricted to Specific Programs
Unrestricted Investment Earnings
Restricted Foundation Endowment
Net Increase/(Decrease) in Fair Value of Investments
Gain on Sale of Equipment
Loss on Salvaged Equipment
Payments to/(from) Affiliates
Total Revenues
Change in Net Assets
Net Assets - Beginning (as Restated)
Total Net Assets - Ending

STATE OF IDAHO IDAHO PUBLIC TELEVISION BALANCE SHEET GOVERNMENTAL FUNDS AS OF JUNE 30, 2007

	General Fund	Miscellaneous Fund	Federal Fund	Total
Assets				
Cash and Cash Equivalents	\$0	\$14,620	\$46,486	\$61,106
Accounts and Interest Receivable	0	11,592	62,429	74,021
Due from State	65,136	0	0	65,136
Due from Other Funds	0	57,419	0	57,419
Inventories and Prepaid Expense	1,642	28,671	0	30,313
Total Assets	\$66,778	\$112,302	\$108,915	\$287,995
Liabilities and Fund Balances				
Liabilities				
Payroll and Benefits Payable	\$32,587	\$84,057	\$0	\$116,644
Due to Other Funds	0	0	57,419	57,419
Accounts Payable	32,549	22,258	12,332	67,139
Total Liabilities	\$65,136	\$106,315	\$69,751	\$241,202
Fund Balances				
Reserve for:				
Inventories and Prepaid Expenses	\$1,642	\$28,671	\$0	\$30,313
Unreserved Reported in General Fund	0	0	0	0
Special Revenue	0	(22,684)	39,164	16,480
Total Fund Balances	\$1,642	\$5,987	\$39,164	\$46,793
Total Liabilities and Fund Balances	\$66,778	\$112,302	\$108,915	\$287,995
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALA TO THE STATEMENT OF NET ASSETS	NCE SHEET			
Total Fund Balances - Governmental Funds				\$46,793
Amounts reported for governmental activities in the statement of ne Capital assets used in governmental activities are not financial are not reported in the funds.				7,663,979
Long-term liabilities are not due and payable in the current period a	nd therefore are not	reported in the funds.		(251,177)
			•	P7 450 505
Net Assets of Governmental Activities			_	\$7,459,595

#### STATE OF IDAHO IDAHO PUBLIC TELEVISION STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2007

	General Fund	Miscellaneous Fund	Federal Fund	Total
Revenues	Tund	Tuliu	runu	Total
Federal Grants	\$0	\$0	\$332,870	\$332,870
Book and Video Sales	0	118,004	0	118,004
Other Miscellaneous Revenue	0	100,740	0	100,740
Total Revenues	\$0	\$218,744	\$332,870	\$551,614
75 W				
Expenditures				
Current:	#107 O42	M2 162 000	60	#0.250.802
Programming/Production	\$187,943	\$2,162,880	\$0	\$2,350,823
Broadcasting	570,203	475,229	(171,523)	873,909
Program Information	93	421,174	0	421,267
Fund Raising/Development	0	926,596	0	926,596
Management/General	729,165	409,125	0	1,138,290
Capital Outlay	145,056	387,927	477,533	1,010,516
Total Expenditures	\$1,632,460	\$4,782,931	\$306,010	\$6,721,401
Revenues Over (Under) Expenditures	(1,632,460)	(4,564,187)	26,860	(6,169,787)
Other Financing Sources (Uses)				
State General Fund Appropriation	\$1,584,933	\$0	\$0	\$1,584,933
State Dedicated Fund Appropriation	49,169	0	0	49,169
Payments from Affiliates	0	4,278,554	0	4,278,554
Total Other Financing Sources	\$1,634,102	\$4,278,554	\$0	\$5,912,656
Net Change in Fund Balances	\$1,642	(\$285,633)	\$26,860	(\$257,131)
Fund Balances Beginning - as Restated	\$0	\$291,620	\$12,304	\$303,924
Fund Balances Ending	\$1,642	\$5,987	\$39,164	\$46,793

#### RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

Change in Net Assets of Governmental Activities

Net Change in Fund Balances - Total Governmental Funds	(\$257,131)
Amounts reported for governmental activities in the Statement of Activities are different because: governmental funds report capital outlays as expenditures; however, in the Statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays (\$1,010,516) exceeded depreciation (\$965,275) in the current period.	45.241
Under the modified accrual basis of accounting used in the governmental funds, expenditures are not recognized for transactions that are not normally paid with expendable available financial resources. In the Statement of Activities, however, which is presented on the accrual basis, expenses and liabilities are reported regardless of when financial resources are available. This	(26,803)
requires an adjustment for compensated absences.	(26,803)

(\$238,693)



# Legislative Services Office **Idaho State Legislature**

Serving Idaho's Citizen Legislature

**Jeff Youtz** Director

November 21, 2008

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

Peter Morrill, General Manager Idaho Public Television 1455 North Orchard Street Boise, ID 83720-0037

Milford Terrell, Chair Idaho State Board of Education 650 West State Street, Room 307 Boise, ID 83720

Dear Mr. Morrill and Mr. Terrell:

We have audited the financial statements of the governmental activities, major fund, and the remaining fund information of Idaho Public Television (IdahoPTV) as of and for the year ended June 30, 2008, which collectively comprise IdahoPTV's basic financial statements, and have issued our report thereon dated November 21, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered IdahoPTV's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of IdahoPTV's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of IdahoPTV's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified a deficiency in internal control over financial reporting that we consider to be a significant deficiency.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such

Mike Nugent, Manager Research & Legislation Cathy Holland-Smith, Manager Budget & Policy Analysis Don H. Berg, Manager Legislative Audits

Glenn Harris, Manager Information Technology that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control. We consider the deficiency described in Finding 2008-01 in the accompanying Findings and Recommendations section to be a significant deficiency in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies that are also considered to be material weaknesses. However, we do consider the significant deficiency described in Finding 2008-01 to be a material weakness.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether IdahoPTV's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain other matters that we have reported to the management of IdahoPTV in a separate letter.

This report is intended solely for the information and use of the State of Idaho, IdahoPTV, and the State Board of Education, and is not intended to be used by anyone other than these specified parties.

Sincerely

Don H. Berg, CGFM, Manager

Legislative Audits Division

### FINDINGS AND RECOMMENDATIONS

#### **FINDING 2008-1**

<u>Internal control weaknesses exist in the process for preparing the financial statements and note disclosures.</u>

Internal controls are essential to ensure that financial statements and notes are accurate and complete. The overall internal control structure over the collection and disbursement of funds at IdahoPTV is good, and there have been no significant changes to controls since the last audit. However, audit standards now require the disclosure of control weaknesses over financial reporting. Errors in the financial statement notes were identified and corrected in the course of the audit. No internal controls were identified that would prevent or detect an error in financial reporting.

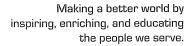
#### RECOMMENDATION

We recommend that IdahoPTV review the internal controls over the financial statements and notes, and strengthen the processes as appropriate. This review should include the processes for ensuring the accuracy and completeness of the financial statements and note disclosures.

#### AGENCY'S RESPONSE AND CORRECTIVE ACTION PLAN

IdahoPTV will immediately implement the following plan:

- 1. Staff will prepare the annual financial statements and note disclosures based on fiscal year data and in compliance with laws and regulations affecting fiscal operations.
- 2. Drafts of the financial statements and note disclosures will be reviewed in detail by the IdahoPTV Chief Financial Officer for both accuracy and completeness. The CFO will maintain readily available documentation used to verify the numbers and text of the reports.





1455 North Orchard Street Boise ID 83706 FAX: (208) 373-7245 **(208) 373-7220** 

November 18, 2008

Mr. Gene Sparks, CPA Managing Auditor Legislative Auditor's Office Statehouse Mail

Dear Mr. Sparks:

Below please find our Agency Response to the audit of Idaho Public Television for fiscal year 2008.

The single finding in this year's audit (Finding 2008-1) recognized that internal control weaknesses exist in the process for preparing the financial statements and note disclosures.

Our corrective action plan will be implemented immediately as follows:

- 1. Staff will prepare the annual financial statements and note disclosures based on fiscal year data and in compliance with laws and regulations affecting fiscal operations.
- 2. Drafts of the financial statements and note disclosures will be reviewed in detail by the IdahoPTV Chief Financial Officer for both accuracy and completeness. The CFO will maintain readily available documentation used to verify the numbers and text of the reports.

I am confident the above changes will strengthen our process to ensure compliance and accuracy for future audits.

We appreciate the thoroughness and responsiveness of this year's audit team, Kathleen Watkins, Kyle Wilmot, and Shannon Thomas.

Yery trul**y** yours,

Peter W. Morrill General Manager

### APPENDIX

#### **HISTORY**

Idaho Public Television (IdahoPTV) was established in Senate Bill 1476, by the Idaho State Board of Education, to provide administrative, operational, and programming expertise to the management and staff of Idaho's public television stations. The stations, located in Boise (KAID and KAID-DT, direct television), Pocatello (KISU and KISU-DT), Moscow (KUID and KUID-DT), Twin Falls (KIPT and KIPT-DT), and Coeur d'Alene (KCDT and KCDT-DT) are dedicated to:

- Providing quality educational and cultural television programs from national sources to the Idaho population at large;
- Providing instructional television services to Idaho public schools;
- Providing ancillary telecommunication services to other State institutions and agencies;
- Providing television programs designed to meet specific needs of Idahoans when these programs are unavailable elsewhere; and
- Serving as training centers for college-level students entering the communications field.

#### STATUTORY AUTHORITY

IdahoPTV derives its authority from the Idaho State Board of Education, which has delegated responsibility to the general manager to administer, coordinate and supervise Idaho's public television stations. No statutory authority exists for IdahoPTV since it is a State Board of Education established entity.

#### **FUNDING**

In fiscal year 2008, IdahoPTV received about 44% of its funding from the Friends and Foundation organizations, about 39% from the State's General Fund, about 12% from the Corporation for Public Broadcasting, and about 5% through federal funding and miscellaneous funding.

#### **ORGANIZATION**

IdahoPTV is governed by the State Board of Education, which appoints the general manager to manage day-to-day operations of the system. The general manager is responsible for ensuring adherence to local, State, and federal regulations by all public broadcasting operations in the State of Idaho, for which the Board is the designated licensee by the Federal Communications Commission. The general manager may establish policies and procedures for internal management of IdahoPTV. Such policies and procedures are subject to the Board's review and action.

At June 30, 2008, IdahoPTV had 57 full-time employees (see the organizational chart on the following page).



IDAHO PUBLIC TELEVISION idahoptv org

October 6, 2008 57 Full-Time

Employees

The Friends of IPTV, Inc.

General Manager Television

Peter W. Morrill

Date 10/06/2008

Admin Asst 2 Kelly Roberts

Human Resource Specialist Office Specialist 2 Tony Howard Sandy Crane

Director of

Communications Director of Sandy Streiff

Marketing/Develop

COMMUNICATIONS 

(III) FIII)

Director of Corporate Sponsorship Director of Major Gifts Kelly Hagans Annette Stebbins (Pocatello)

Customer Svc Rep 1 Monica Degard Tabitha Smith

Dave Thomason Ricardo Ochoa

Pat Metzler

Jay Krajic

MARKETENIE AND PNEINGOUEINEG Kim Philipps

Penny Traylor

Development Director

Technical Records Spec Ramona Dopps (Boise) Development Director Customer Svc Rep 2 Shane Chariton

PTV Develop Assoc Chris Clawson

Vicki Peterson

Director/Videographer

Production Manager

Jeff Tucker

Al Hagenlock

SERVICES ON-LINE

Web Design Specialist Stephanie Dickey Web Developer Rick Penticoff

SERVICES DESIGN

Desktop Publishing Lisa Sommer Specialist

Public Information NFORMATION SERVICES

Anne Peterson Specialist

STATE BOARD OF EDUCATION

Peter W. Morrill

Financial Affairs Phillip Kottraba Director of

Programming

Ron Pisaneschi

Director of

PINAMETAL AFFAIRS  $(\mathbf{ELE})$ 

ENGINEERING & NEW TECHNOLOGIES (15 FTE)

Rich Van Genderen

Technology

Director of

PROFERMMUNG

(17 ETE)

Management Asst.

Kris Freeland

(Moscow)

Specialist, Senior Karen McConnell Financial

PTV Broadcast Fld Engr, Supv

FIELD SERVICES

PTV Broadcast Fld Engr Michael Cramblit (Moscow) CO JU DAVID (L'OVERNIC)

Larry Smith

JD Davis (Pocatello)

Financial

Specialist, Senior Toni Ward

Program Support Clerk

Gerry Fields

Programming Supvr

TRAFFIC

Sherri Walton

Michelle Koehler Buyer

PTV Broadcast/Mnt Ops Engr

James Roethig

Mike Studor

Dave Turnmire (Pocatello)

PTV Chief Engineer, Regional

Craig Koster

Ken Segota (Moscow)

PTV DTV Chief Eng, State

Writer/Reporter/Producer

Bruce Reichert

Marcia Franklin

Joan Cartan-Hansen

Producer/Director

John Crancer

Executive Producer

PRODUCTION

Jan Lizaso

Financial Support Specialist

Office Specialist 2 Cristi Garcia

Dawn Rose

PTV Dig Brdcst Sys Operator

Kenneth Constant

Janette Crancer

Dan Ward

IT Sys Intgr Anal, Assoc

IT Sys Ops Supervisor

Kevin Rank

Kevin Evans

IT Sys Intgr Analyst, Sr. Mary McMahon

IT SERVICES